

**Breezy Point City Council  
January 6, 2020 - 7:00 pm  
Regular Meeting Minutes**

The meeting of the Breezy Point City Council was called to order by Mayor Tom Lillehei at 7:00 p.m. Councilmembers present were Gary Bakken, Rebecca Ball, Gary Mitchell, and Michael Moroni. Staff present included Administrator Clerk Patrick Wussow, Chief Kevin Merschman, Public Works Supervisor Joe Zierden, Finance Specialist Kari Jacobson, City Planner Jerry Bohnsack, and Deputy Clerk Deb Runksmeier. Also present was Tim Houle, WSN. All present stood for the pledge of allegiance.

A Presentation of the 2020 Comprehensive Plan was given by Sourcewell's Jake Huebsch and Ashley Kaisershot.

MOTION BAKKEN/MITCHELL TO ADOPT RESOLUTION 01-2020 FOR THE 2020 COMPREHENSIVE PLAN WITH ADMINISTRATIVE ADJUSTMENTS, MOTION CARRIED.

Consent Agenda

- A. Council Minutes 12/02/19 regular meeting
  - B. Approval of Claims totaling \$291,701.37 (2450E, 2464E-2466E & Checks 135666-135697, & 135699-135733)
  - D. Election Judges and Salaries for 2020, Resolution 03-2020
  - E. Citizen of the Year Committee, Resolution 04-220
- THE MAYOR MOVED DONATIONS ON RESOLUTION 02-2020 TO THE MAYORS REPORT

MOTION MORONI/BAKKEN TO APPROVE THE CONSENT AGENDA, MOTION CARRIED.

Open Forum – None

Mayor and Council Members Report

Resolution 05-2020 Committee and Commission Appointments  
MOTION MITCHELL/BAKKEN TO ADOPT RESOLUTION 05-2020 TO CONFIRM DESIGNATED COMMITTEE AND COMMISSION APPOINTMENTS FOR 2020, MOTION CARRIED

Mayor noted the addition of a donation in the amount of \$100.00 to the Police Department.

Resolution 02-2020 Accept Donations

MOTION BAKKEN/MITCHELL TO ADOPT RESOLUTION 02-2020 TO ACCEPT DONATIONS FROM THE FLETCHER FOUNDATION, PELICAN LAKE CONSERVATION CLUB, AND JOAN ANDERSON, MOTION CARRIED

A. The Mayor attended the VRBO Ordinance meeting at the County. He also spoke about recycling changes for the county.

B. Councilmembers – No Reports

### Committee Reports

#### Personnel Committee

MOTION MORONI/BALL TO ADOPT REVISED PERSONNEL POLICY WITH CHANGES TO OPT OUT OF HEALTH INSURANCE, MOTION CARRIED.

MOTION MORONI/MITCHELL TO MODIFY THE JOB DESCRIPTION AND PAY GRADE OF THE FINANCE SPECIALIST, MOTION CARRIED.

MOTION BALL/MITCHELL TO APPROVE THE PAY EQUITY REPORT AS PRESENTED FOR 2019, MOTION CARRIED.

### Administrator and Staff Reports

A. The City Council agreed with staff that the process has not been as easy as initially promoted and the County will still conduct AIS inspections. The City Council decided to not take any action to renew the DNR delegation agreement for 2020-2022.

#### B. LESO Participation Resolution 06-2020

MOTION MORONI/BAKKEN TO ADOPT RESOLUTION 06-2020 FOR THE APPROVAL OF PARTICIPATION IN THE LESO PROGRAM FOR PURCHASING, MOTION CARRIED

#### C. Mutual Aid Joint Powers Agreement

MOTION MORONI/BALL TO APPROVE THE MUTUAL AID AGREEMENT WITH CROW WING COUNTY AS PRESENTED, MOTION CARRIED

#### D. Commercial Drug and Alcohol Testing Policy

MOTION MITCHELL/MORONI TO APPROVE THE REVISED DRUG AND ALCOHOL TESTING POLICY FOR COMMERCIAL DRIVERS, MOTION CARRIED

### E. Approve Purchases

1. Sanitary Sewer Jetter

MOTION MITCHELL/BAKKEN TO APPROVE THE PURCHASE OF HYDRAULIC SEWER LINE CLEANER FOR PUBLIC WORKS, MOTION CARRIED

2. Snow Blower

MOTION MORONI/BALL TO APPROVE THE PURCHASE OF A BOBCAT 72 INCH SNOWBLOWER FOR PUBLIC WORKS, MOTION CARRIED

3. Tile for City Hall

MOTION BALL/MITCHELL TO APPROVE THE PURCHASE OF REPLACEMENT VINYL COMPOSITE TILE FOR CITY HALL, MOTION CARRIED

4. Dynamic Sign

Discussion on the size and style of dynamic sign for City Hall and to proceed with getting quotes for option one which is the larger sign.

5. Computer Server

MOTION BAKKEN/MORONI TO APPROVE THE PURCHASE OF COMPUTER SERVER, HARDWARE, AND LICENSING AS PRESENTED, MOTION CARRIED

6. Squad Car

MOTION BAKKEN/MORONI TO APPROVE THE PURCHASE OF 2020 FORD EXPLORER FOR THE POLICE DEPARTMENT, MOTION CARRIED

City Engineer, Tim Houle, gave an update on the Ossawinnamakee Road Project.

City Planner, Jerry Bohnsack, shared some information on the city's growth.

Meeting adjourned at 8:25 p.m.

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Patrick Wussow, Administrator/Clerk