

Breezy Point City Council
September 8, 2020 - 7:00 pm
Regular Meeting Minutes

The meeting of the Breezy Point City Council was called to order by Mayor Tom Lillehei at 7:00 p.m. Councilmembers present were Gary Bakken, Rebecca Ball, Gary Mitchell, and Michael Moroni. Staff present included Administrator Clerk Patrick Wussow, Public Works Supervisor Joe Zierden, and Deputy Clerk Deb Runksmeier. All present stood for the pledge of allegiance.

Life Saver Award was presented to Officer Jason Rieber for an event that happened at Dockside on July 10, 2020.

Consent Agenda

- A. Council Minutes 08/03/2020 Regular Meeting
- B. Approval of Claims totaling \$312,924.27 (2599E-2600E, 2609E-2610E, Checks 136182-136222 & 136224-136255)
- C. Accept Donation to Police Department
- D. Authorize Hiring Nate Peters as PT Officer/Paramedic
- E. Approve final payment of \$34,770 to Pratt Affordable Excavating and Anderson Brothers Construction for the Whitebirch Drive Project
- F. Approve correction to Holidays in the Personnel Policy

MOTION BAKKEN/BALL TO APPROVE THE CONSENT AGENDA, MOTION CARRIED 5-0

Open Forum

Colleen Kottom-Kautz 30760 N Lakeview Drive spoke about her experience with vacation rentals next door to their home and is pushing the planning commission and council to take action in monitoring them.

Mayor, Council Member, and Committee Reports

Mayor Lillehei reviewed his report that included the Fire Department, Golf Carts, VRBO Ordinance, and the Budget.

MOTION BAKKEN/MITCHELL TO APPROVE SETTING A SPECIAL MEETING FOR TUESDAY OCTOBER 13, 2020 FROM 6:00 TO 7:00 PM WITH THE PLANNING COMMISSION TO DISCUSS VACATION RENTALS, MOTION CARRIED 5-0

Gary Bakken shared about the cemetery commission is working on setting a specific number of how many benches will be allowed on the grounds.

Michael Moroni talked about the Planning Commission meeting that approved a CUP for a detached accessory building. The Road Committee went to the Pequot Lakes City Council to ensure progress of the shared Buschmann Road project.

Budget Discussion

Wussow reviewed the packet of information related to the general fund including:
A 0% tax rate or less.

Liquor license cost to businesses will be decreased to \$25. A separate action will need to be taken in November on this item.

Increase Golf Cart Permit fees to \$15

Budgeted for 3% Cost of living increasing for employees and 9% increase in health insurance costs.

Researching new IT support costs

Fire Department added \$20,000 plus to this year's budget

Increased the funds to Public works to add a second summer employee

Added funds for road maintenance

2021 purchase of Road Grader

MOTION BAKKEN/BALL TO APPROVE RESOLUTION 16-2020 TO SET THE PRELIMINARY LEVY AND BUDGET FOR 2021 WITH TOTAL OF \$2,492,831.00 AND SET THE DATE OF THE BUDGET MEETING FOR DECEMBER 7, 2020, MOTION CARRIED 5-0

Administrator and Staff Reports

A. Spiker Lot Donation

MOTION BALL/BAKKEN TO APPROVE RESOLUTION 17-2020 TO ACCEPT LOTS 135 & 136 OF THE 13TH ADDITION TO BREEZYPOINT ESTATES AND LOT 213 OF THE 14TH ADDITION TO BREEZY POINT ESTATES, MOTION CARRIED 5-0

B. Adopt Eyewitness Policy

MOTION MORONI/BALL TO ADOPT EYEWITNESS IDENTIFICATION PROCEDURES MODEL POLICY, MOTION CARRIED 5-0

C. Approve Selling Forfeited Vehicle and used Squad

MOTION MORONI/BALL TO APPROVE THE SALE OF THE RETIRED SQUAD TO THE ST. CLOUD DRIVING SCHOOL FOR \$5,000, MOTION CARRIED 5-0

D. CARES funding and Covid-19 facility use discussion

Staff does not recommend the re-opening of the meeting room for rental. Looking into the possibility of opening the library by appointment with the women's club

staffing and cleaning after use. Sanitizing after use of the facility is the main issue. It would need to be at the cost of the renter. We do not have staff available to do the extra cleaning. Safety of the staff is the priority.

E. Approve CAREs Act Funding expenditures

Staff reviewed the memos in the packet including; Staff recommends using the CAREs funds for Audio/Video equipment in the council chambers, a new Ford Explorer for the Public Works Department, improved Wifi equipment, 9 new computers for staff and council to work remotely, and Personal Protective Equipment with details of each item in the packet. Council agreed that each expense is related to Covid-19

MOTION BAKKEN/MORONI TO APPROVE THE SPENDING OF THE CARES FUNDING TOTAL OF \$187,432.25 AS SHOWN IN THE PACKET WITH \$60,000 BEING USED FOR THE COUNTY PROGRAM FOR BUSINESSES AND NONPROFIT USE, MOTION CARRIED 5-0

F. Appoint Park Committee member

Mayor Lillehei appointed Joe Garcia as a Parks and Recreation Committee Member

G. Approve monitor device for lift stations.

MOTION BALL/MITCHELL TO APPROVE THE PURCHASE OF A NEW SEWER ALARM SYSTEM FOR THE LIFT STATIONS FOR \$6,880, MOTION CARRIED 5-0

Meeting adjourned at 8:27 p.m.

Patrick Wussow, Administrator/Clerk