

**Breezy Point City Council**  
**July 5, 2022 - 7:00 pm**  
**Regular Meeting Minutes**

The meeting of the Breezy Point City Council was called to order by Mayor Todd Roggenkamp at 7:00 p.m. Other Councilmembers present were Gary Bakken, Rebecca Ball, Tom Lillehei, and Michael Moroni. Staff present included Administrator Clerk David Chanski, Deputy Clerk Deb Runksmeier, Police Chief Brian Sandel, and Public Works Supervisor Joe Zierden. Also present was City Engineer Joe Dubel, Widseth. All present stood for the pledge of allegiance.

Public Hearing – Short Term Rental Licensing Ordinance

Administrator Chanski gave the background on the current short term rental ordinance. Discussed what items must be met and action that needs to be taken.

Public Hearing opened at 7:05

Steve Jensen 29668 Shoreview Lane agrees with the memo in the packet but believes the Where of the ordinance needs to be determined.

Joyce Mundahl 30728 N Lakeview Drive shared her past experience with short term rental properties that neighbor her and wants the city to keep the ordinance as is.

Colleen Kautz 30760 N Lakeview Drive likes the current ordinance and wants more enforcement for short term rentals.

Public Hearing closed at 7:10

Councilmember Bakken supports to have the city staff manage the Short term rentals licensed within the city.

Councilmember Ball wants to adopt the ordinance as written.

Councilmember Moroni clarified if the Where of the ordinance is determined by the planning commission the council has the final say to change it.

Mayor Roggenkamp agrees with the new ordinance as it is written.

Councilmember Lillehei explained the Where of the existing ordinance and that the definitions will be reviewed for a new ordinance.

Councilmember Bakken clarified hotline details of enforcing the new ordinance.

Councilmember Moroni wantw to pass it as a trial basis with restricting it to the 3 current zones allowed.

**MOTION MORONI/LILLEHEI TO APPROVE SHORT TERM RENTAL ORDINANCE  
2022-02 AS WRITTEN IN THE PACKET, MOTION CARRIED 5-0**

Consent Agenda

A. June 6, 2022 City Council Minutes

B. Approval of Claims Totaling \$72,845.18, comprised of Electronic Checks 3042E & 3044E and Physical Checks 137674-137735

- C. Approval of Sale of Public Property
- D. Resolution No. 14-2022 Directing That the Costs Incurred in Removing Hazardous Structure be Report to Court

MOTION BALL/BAKKEN TO APPROVE THE CONSENT AGENDA AS PRESENTED IN THE PACKET, MOTION CARRIED 5-0

Open Forum – No one spoke

Mayor & Council and Committee Report

Mayor Roggenkamp spoke about the Joint Powers fire board meetings. Housekeeping items to take care of as creating bi-laws and a personnel committee. July 1 started the official agreement. The budget will need to be approved by the board. Eight more volunteer fire fighters are needed.

The city is still seeking a Planning Commissioner to fill the vacant spot.

Councilmember Lillehei gave an overview of the June planning commission meeting involving a subdivision and rezone for Whitebirch Inc. to provide a buffer between property and county road 11. Conditional Use permit to move a shed in. Discussion of Home Occupation ordinance.

Councilmember Bakken gave an update from the Cemetery Committee. The 17<sup>th</sup> Annual Butterfly Release is scheduled for July 16<sup>th</sup>. Didn't have anything new to share from the Parks and Recreation committee. Wants to start organizing the next citizen of the year committee meeting.

Administrator and Staff Reports

Whitebirch, Inc. request for subdivision

MOTION BAKKEN/BALL TO APPROVE SUBDIVISION APPLICATION 2022-001, MOTION CARRIED 5-0

Whitebirch, Inc. request to rezone

MOTION LILLEHEI/MORONI TO APPROVE REZONING APPLICATION 2022-001, MOTION CARRIED 5-0

Assistant City Administrator position discussion of personnel committee recommendation to change the grade.

MOTION BAKKEN/LILLEHEI TO APPROVE REPOSTING ASSISTANT CITY ADMINISTRATOR POSITION AT GRADE 13, MOTION CARRIED 5-0

Market study for classification and compensation. Administrator Chanski explained the differences of the two quotes received.

MOTION BALL/LILLEHEI TO APPROVE MARKET STUDY WITH GOVHR, MOTION CARRIED 5-0

Administrator Chanski presented updates on city facility repair quotes and Road committee items. Speed study, Buschmann Road improvement status, Parks and Recreation Committee progress on possible community center, and election season training.

Adjourn

MOTION MORONI/BALL FOR MEETING TO ADJOURN AT 8:09 PM, MOTION CARRIED 5-0

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David Chanski, Administrator/Clerk