

**Breezy Point City Council
October 3, 2022 - 7:00 pm
Regular Meeting Minutes**

The meeting of the Breezy Point City Council was called to order by Mayor Todd Roggenkamp at 7:00 p.m. Other Councilmembers present were Gary Bakken, Rebecca Ball, and Tom Lillehei. Michael Moroni was absent. Staff present included Administrator Clerk David Chanski, Assistant Administrator Daniel Eick, Deputy Clerk Deb Runksmeier, Police Chief Brian Sandel, and Public Works Supervisor Joe Zierden. Also present was City Engineer Joe Dubel, Widseth. All present stood for the pledge of allegiance.

Consent Agenda

- A. September 6, 2022 Regular City Council Meeting Minutes
- B. Approval of Claims Totaling \$62,877.89 comprised of Electronic Checks 3098E-3099E and Physical Checks 137882-137947.
- C. Authorization to Sell 2010 Jeep Grand Cherokee
- D. Approval of Capital Assets and Surplus Property Policy

MOTION LILLEHEI/BALL TO APPROVE THE CONSENT AGENDA AS PRESENTED IN THE PACKET, MOTION CARRIED 4-0

Open Forum – Bill Toft 31877 Green Scene Dr spoke about his concerns with the Disc Golf Course.

Mayor & Council and Committee Report

Mayor Roggenkamp reported on the Fire Joint Powers Board.

Administrator Chanski reviewed the personnel committee market study, hiring part time police officer, and essential employee pay.

Councilmember Lillehei gave summary of the September Planning Commission meeting with approval of variance and conditional use permit. Home occupation and short term rental ordinances were discussed.

Road committee review of speed study on Shoreview Lane and pavement analysis.

MOTION LILLEHEI/BALL TO APPROVE AGREEMENT WITH WSB FOR PAVEMENT ANALYSIS, MOTION CARRIED 4-0

Public Hearing

Administrator Chanski gave an overview of proposed Ordinance 22-03 regarding Home Occupation.

Mayor Roggenkamp opened the public hearing at 7:23

Joe Dotty 30718 Rice Creek Drive expressed issues with the number daily trips in And out of a home occupation residence.

Brad Thayer 8442 Buschmann Road spoke in favor of the changes to the ordinance.

Closed Hearing at 7:27

Administrator Chanski explained how the number of daily trips are figured including family members that are not living on the premises.

MOTION BAKKEN/BALL TO APPROVE ORDINANCE 22-03, MOTION CARRIED 4-0

Administrator Chanski reviewed the Planning Commission recommendations for short term rentals.

MOTION LILLEHEI/BAKKEN TO DIRECT TO STAFF REVISE SHORT TERM RENTAL ORDINANCE 2022-02 OPEN IN ALL ZONES, ADD FEES, THREE YEAR LICENSE, BEGIN ENFORCEMENT, AND CAP TOTAL AT 60, MOTION CARRIED 4-0

Administrator Chanski spoke about licensing and fees, citations and enforcement for short term rentals.

MOTION BAKKEN/LILLEHEI TO APPROVE RESOLUTION 18-2022 TO SET FEES AND AMENDED WITH FIRST VIOLATION \$500 AND SECOND VIOLATION \$1000, MOTION CARRIED 4-0

Personnel Market Study

Administrator Chanski explained the changes from the current pay scale to the proposed salary plan.

MOTION BAKKEN/BALL TO APPROVE RESOLUTION 19-2022 TO SET SALARY PLAN FOR NON-UNION POSITIONS EFFECTIVE JANUARY 1, 2023, MOTION CARRIED 4-0

Hire part time police officer

MOTION BAKKEN/BALL TO APPROVE NEW HIRE KEIL RUSTAD PART TIME POLICE OFFICER, MOTION CARRIED 4-0

Buschmann Road

Administrator Chanski reviewed steps for Buschmann Road improvement.

MOTION LILLEHEI/BALL TO APPROVE REQUEST FOR PROPOSALS ENGINEER DESIGN AND CONSTRUCTION BUSCHMANN ROAD, MOTION CARRIED 4-0

Administrator Chanski presented updates on the police officer body worn cameras, sewer plant expansion, election, and disc golf course.

MOTION BALL/LILLEHEI FOR MEETING TO ADJOURN AT 8:53 PM TO GO INTO CLOSED SESSION FOR UNION #359 NEGOTIATION, MOTION CARRIED 4-0

Closed Session

David Chanski, Administrator/Clerk