

CHAPTER 31: CITY COUNCIL

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§ 31.01 COUNCIL AUTHORITY TO REMOVE APPOINTMENTS.

The City Council, by a majority vote of its members, shall have the authority to remove any member of its appointed commissions, boards, committees and subcommittees from office whenever, in its discretion, the best interests of the city shall be served.

(Ord. 92, passed 9-2-1997)

§ 31.02 COUNCIL MEETINGS; TIME AND PLACE.

Unless designated by City Council otherwise the regular meetings of the Council shall be held in the Council Chambers on the first Monday of each month at 7:00 p.m. Special and adjourned meetings shall also be held in the Council Chambers, or in such location as determined by the City Council and properly noticed. In the event that any regular meeting falls on a holiday, then the meeting shall be held on the next business day at the same time.

(Prior Code, § 2.02) (Ord. 11-14, 3rd Series passed 11-07-2011)

§ 31.03 SPECIAL MEETINGS.

Special meetings of the Council may be called by the Mayor or by any two other members of the Council by writing filed with the City Clerk-Treasurer stating the time, place and purpose of the meeting. Notice of a special meeting shall be given by the City Clerk-Treasurer to each member of the Council by mailing a copy of the filing to all members who did not sign or issue the call at least four days prior to the time stated therein, or by personal service at least 72 hours prior to the projected time of the

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meeting. Special meetings may be held without prior written notice to the Council when all Council members are present at the meeting or consent thereto in writing. Any consent shall be filed with the City Clerk-Treasurer prior to the beginning of the meeting. Any special meeting attended by all Council members shall be a valid meeting for the transaction of any business that may come before the meeting. Meetings of the Council, which are adjourned from time-to-time, shall not be subject to the foregoing notice requirements; nor shall special meetings which, in the judgment of the Council, require immediate consideration to meet an emergency require the notice, but may be called by telephone communication or any other expeditious means. Notice to the public and to news media shall be given as required by statute. (Prior Code, § 2.03)

§ 31.04 COUNCIL PROCEDURE AT REGULAR MEETINGS.

(A) The City Clerk-Treasurer shall prepare the following items:

(1) An agenda for the forthcoming meeting;

(2) A report from the City Clerk-Treasurer on administrative activities of the preceding month;

(3) A compiled list of all claimants who have filed verified accounts claiming payment for goods or services rendered the city during the preceding month, the list to be called the "Claim Report" and bearing headings "Claimant", "Purpose" and "Amount";

(4) A copy of all minutes to be considered; and

(5) Copies of the other proposals, communications or other documents as the City Clerk-Treasurer deems necessary or proper for advance consideration by the Council. The City Clerk-Treasurer shall forthwith cause to be mailed or delivered to each member of the Council copies of all the documents. *Roberts' Rules of Order* (newly revised) shall govern all Council meetings as to procedural matters not set forth in the City Code.

(B) Matters inappropriate for consideration at a meeting, or not in the order specified, shall not be considered except with the unanimous consent of the members of the Council.

(Prior Code, § 2.04) (Ord. 10-02-06, passed 10-2-2006)

§31.05 COUNCIL SALARIES

As of January 2021 salaries for the city council members shall be \$300 per month and the mayor shall be \$350 per month paid quarterly.

(Ord. 14-04, 3rd Series, passed 6-02-2014. Ord. 20-01, 3rd Series, passes 11-02-2020)

§31.06 FILING FEE

The filing fee to submit an Affidavit of Candidacy for City Council shall be set at \$10.00.

(Ord. 15-06, 3rd Series, passed 8-03-2015)

§ 31.99 PENALTY.

Any person violating any provision of this chapter shall be subject to § 10.99.